
CHATHAM COUNTY EMERGENCY SUPPLIER NETWORK
Emergency Supplier Record

Download, Complete and Submit as attachment to an email to wparson@chathamcounty.org

NAME AND ADDRESS

1. Company Name: _____
2. Primary Business Address: _____
3. City/St/Zip: _____ Primary Business Phone _____
4. Products/Services offered: _____
5. Company Website [URL](#): _____ FEIN (Tax) _____
6. Is your Company a Registered Vendor in the Georgia DOAS State Procurement System? (Yes No)
7. Is your Company registered with the Georgia Department of Revenue (Yes No)

EMERGENCY CONTACT INFORMATION

Please list three (3) contacts for your company who can be called upon after an Emergency Declaration has been issued by the Chairman, Board of Commissioners. These individuals should be available to County Purchasing Staff during emergencies, including outside normal business hours, and have the ability and authority to expedite needed resources to required delivery location(s):

Contact # 1) Name: _____ Title/Position: _____
Bus. Phone #: _____ Bus. E-mail: _____
Mobile Phone #: _____ Home or Other (Emergency) Contact #: _____
Home or Mobile e-mail contact: _____

Contact # 2) Name: _____ Title/Position: _____
Bus. Phone #: _____ Bus. E-mail: _____
Mobile Phone #: _____ Home or Other (Emergency) Contact #: _____
Home or Mobile e-mail contact: _____

Contact # 3) Name: _____ Title/Position: _____
Bus. Phone #: _____ Bus. E-mail: _____
Mobile Phone #: _____ Home or Other (Emergency) Contact #: _____
Home or Mobile e-mail contact: _____

(Please add additional sheet(s) for more contact individuals)

CHATHAM COUNTY EMERGENCY SUPPLIER NETWORK
Emergency Supplier Record
(Page 2 of 6)

PRODUCT/SERVICE LIST

Please identify your product/service offerings which you consider applicable to weather, fire or conflict emergencies. Please be specific. For example, "Generators" should include attributes such as Product Brand(s) and type(s), Fuel and Generating Capability.

PLEASE LIST BELOW, INSERTING ADDITIONAL LINES OR SHEETS, OR LINK TO AN ONLINE CATALOG, OR BOTH, AS APPROPRIATE.

1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 7. In emergency situations, are items of equipment available for ___ short term rental, ___ lease, ___ outright purchase? Comments if any: _____
-

COMPANY PROFILE

1. How long has your present company been in your current business? _____ years
2. How many business locations does your company maintain in the State of Georgia? _____
List here:

3. How many employees does your company have? _____
4. What are your approximate annual gross sales? \$ _____
5. Value of product inventory levels, if business is product sales, lease or rental: \$ _____
6. Does your company have a current Georgia State or Agency Term Contract (STC) or State Purchasing Agreement (SPA)? ___ Yes ___ No State the State or Local Government with _____
7. (If yes): State Term Contract number(s): _____
Products or Services awarded on STC _____
8. (If yes): SPA number(s): _____
Products or Services awarded on SPA _____
9. Is your company a State of Georgia Certified Minority / Woman Business Enterprise (CMBE)? (___ Yes ___ No)
10. Is your company certified by another Georgia Government Entity or the Federal Government? (___ Yes ___ No)

NOTE: For more information on registering as, or partnering with a M /WBE organization, please visit the website www.chathamcounty.org

CHATHAM COUNTY, GEORGIA EMERGENCY SUPPLIER NETWORK
Emergency Supplier Record
(Page 3 of 6)

EMERGENCY MOBILIZATION CAPABILITIES AND COMMITMENTS:

1. Please indicate the areas of Georgia that your company could supply in the event of an emergency:

ENTIRE STATE (or) Specific City, County or Region(s):

2. Will your company offer discounts to Government Agencies after an Emergency Declaration is issued?
__Yes __No

3. If yes, discount from retail prices (MSRP) to be offered: _____%

4. Do you agree to the terms and conditions set forth in the attached Contract entitled [Chatham County Emergency Supplier Agreement](#)? __ Yes __ No

5. Briefly describe your company's escalation procedure for problem resolution during emergency operations:

6. Briefly describe your company's plans for continuity of operations (employee and supply chain support) during emergency operations:

7. Any additional comments you may wish to offer regarding the support your company can provide to the Chatham County Emergency Supplier Network, such as staff availability, equipment availability, relevant expertise and/or the value of your product inventory level:

8. Please list any State or Local Government business references, including agency, address, a contact person, email, and telephone: Minimum of three (3) references.

Signature Page (4 of 6)

Form completed by: Name: _____ Title: _____ Date: _____

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This Form was made available and copied from www.chathamcounty.com web site.

Add additional information below

2006 Emergency Supplier Agreement

This Emergency Supplier Agreement is made effective today by the Chatham County Board of Commissioners, (County) and the _____, hereinafter referred to as the Company.

WHEREAS, the County has established a Chatham County Emergency Supplier Network to assist in meeting the commodity and service needs of governmental agencies engaged in emergency management and recovery,

WHEREAS, the Company maintains a business presence in the Georgia economy and is committed to advancing the well-being of the County and its citizens, particularly during times of great need; and

WHEREAS, in the event of a hurricane or other disaster emergency, Governor Sonny Purdue may issue Executive Order(s) declaring the existence of a state of emergency; and

WHEREAS, the Company desires to enter into this Agreement as a condition to become a member of the Chatham County Emergency Supplier Network, streamline emergency recovery efforts, and provide County and Georgia citizens with assurances that they may rely on the Company to act as a responsible corporate citizen sincerely committed to the well-being of the County and its citizens,

NOW, THEREFORE, the County and the Company agree as follows:

1. In the event that Governor Sonny Perdue issues an Executive Order declaring a state of emergency, the Company shall mobilize to meet the County's emergency needs, providing lines of communication and supply available to governmental emergency buyers and their customers during emergency situations, within and outside regular business days and hours, and shall abide by all lawful orders of the Director of the County of Emergency Management (CEMA).
2. The Company shall make all reasonable efforts to maintain its inventories and distribution channels in Georgia to ensure that its goods and services continue to be available to the citizens of Chatham County and the State of Georgia during emergency management and recovery;
3. The Company shall make all reasonable efforts to ensure that its goods and/or services are offered to citizens at commercially reasonable prices, or discounts to those prices, and shall in all instances abide by Chatham County Ordinance §4-314, which prohibits the overcharging; the charging of unconscionable prices during a declared state of emergency;
4. The Company shall make all reasonable efforts to submit updated supplier information regarding company profile, products and services offered, locations served, and contact information to the County as necessary or requested; and
5. The County shall make all reasonable efforts to communicate to governmental emergency purchasing personnel the existence of this agreement and associated information on the supplier's capabilities and offerings;
6. This agreement may be terminated at the convenience of the County, effective upon written notice to the supplier, or upon 60 days written notice to either party by the other party, or for failure to conform to contract obligations, in accordance with the County Purchasing Ordinance and Procedures Manual and the Georgia Code, Titles 11, 32, 36 and 50.

Absent notice of termination, this agreement will expire at midnight December 31, 2006. Any obligations assumed by either party prior to expiration shall survive expiration and remain in effect in accordance with the terms of the obligation.

7. Upon mutual agreement by both parties, this Agreement may be renewed each June, beginning with hurricane season and expire on December 31st each year, providing any cost increases in product or service shall be fair and reasonable and in-line with FEMA pricing guidelines.

8. By submitting this agreement, the Company agrees to the terms and conditions contained herein.

I agree that all information submitted is accurate and the Company indicated above accepts the terms stated in the 2006 Chatham County, Georgia Emergency Supplier Agreement.

Provide company name, signature of authorized company representative, phone and fax numbers, email, and same for the 24/7 contact person (POC).

Pete Liakakis
Chairman, Board of Commissioners

Title: _____

POC; 24/7

Attest: _____
County Clerk

Approved as to form and legality

County Attorney

County Representative: _____
Purchasing Agent

912-652-7866 fax 912-652-7955
wparson@chathamcounty.org